

APPAREL & AD SPECIALTIES ORDER FORM



JOB INFO		
CUSTOMER		
JOB NAME		
JOB NUMBER		
ARTWORK		TOTAL TIME
<input type="checkbox"/> SUPPLIED	<input type="checkbox"/> REPRINT	<input type="checkbox"/> NEW/CUSTOM
SUPPLIED ARTWORK		
<input type="checkbox"/> CD	<input type="checkbox"/> ZIP	<input type="checkbox"/> COLOR COMP
<input type="checkbox"/> FILMS	<input type="checkbox"/> EMAILED	
<input type="checkbox"/> MAC	<input type="checkbox"/> PC	ART TIME (PREPRESS)
REPRINT		
REFERENCE JOB #		
NEW/CUSTOM DESIGN INFO		
/	DESIGN STYLE (ATTACH IMAGES IF NECESSARY)	
ART INFO (PLEASE PRINT VERBIAGE LEGIBLY)		▶ DESIGN TIME
SCHEDULING INFO		
ORDER DATE	DUE	DROP DEAD

PRODUCT DESCRIPTION (BRAND, STYLE, COLOR)	TOTAL	YXS	YS	YM	YL	YXL	S	M	L	XL	XXL	3XL	4XL
OFFICE USE ONLY													
OFFICE USE ONLY													
OFFICE USE ONLY													

SHIRT FRONT

FULL FRONT
 LEFT CHEST
 CENTER CHEST
 RIGHT CHEST
 POCKET

▶ FINISHED ART SIZE

SHIRT BACK

FULL BACK
 BACK TAG
 TAIL
 LEFT SLEEVE
 RIGHT SLEEVE

▶ FINISHED ART SIZE

PRINT COLORS: FRONT	SHOP USE ONLY >	F	PASS	MESH
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

PRINT COLORS: BACK	SHOP USE ONLY >	F	PASS	MESH
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				